# EUSD



# How Do I Apply For A Bus Pass?

Electronic submission is preferred; however, you may drop off your application at our office. Check the website for hours of operation.

http://www.eurekausd.org/Departments/Transportati on/index.html

Applications are only accepted via the Transportation Department or District Office – *Not at the School Sites.* 

### Do I Need To Submit A Photo?

Only incoming Kindergarteners and new students to the district must provide a photo that meets the specifications below.

> Current, color, crisp & clear, preferably portrait style photo. No Hats, No Sunglasses, No Facial Obstructions. Email in JPEG format only to <u>buspass@eurekausd.org</u> Include student's full name and school.



#### How Do I Qualify For A Free Bus Pass?

Income eligibility guidelines for free passes are based on the same income eligibility guidelines as the lunch program. If applying for a free bus pass due to income you must provide at least one of the required verification documents.

Route number is displayed here.





## How Do I Get My Bus Pass?

If you purchased your students bus pass before the Early Bird Deadline you may pick your students bus pass at the school site during class assignment night or orientation the day before school starts. Otherwise the bus driver will hand your student their pass once they board the bus.

#### How Do I Replace A Lost or Damaged Bus Pass?

Replacement bus passes cost \$10.00. Submit the fee at the Transportation Office.

#### How Do I Change the Route or Stop?

Reprint cost is \$10.00. Submit change and fee at the Transportation Office.

# My Student Lost Something On The Bus !

Students are fully responsible for their personal property. The student's name and school should be written on all valuables. Items left on the bus will be returned to school <u>IF</u> the school can be determined. The Transportation Department assumes no liability for items left on the bus. No found items will be stored at the Transportation Office.

NOTE: Students **MUST** show their Bus Pass <u>Every Day,</u> <u>Both Ways, All Year</u> or they will not be permitted to board the bus.

